

DRAFT USER FEES & CHARGES

OUR VISION
LIVEABLE, THRIVING
+ CONNECTED
COMMUNITIES

Introduction	3
Legislative framework.....	3
Schedules	3
Sustainable Communities	4
Customer Services.....	4
Library Services	4
Community Facilities: Cemeteries	6
Community Facilities: Halls and Meeting Rooms	6
Community Facilities: Parks	8
Community Facilities: Campgrounds	9
Community Facilities: Events	9
Community Facilities: Other	10
Sustainable Environment	10
Animal Control	10
Cat Traps	12
Stock Control.....	15
Building Control	16
District Planning.....	21
Resource Management	22
Development Agreements.....	22
Planning and planning information	22
Planning charges	24
Property information requests	29
Land information Memoranda	30
Environmental health and alcohol licencing	30
Environmental health	30
Alcohol licencing	33
Monitoring and enforcement	35
Resource monitoring.....	36
Service Delivery	37
Roading	37
Waste minimisation and refuse.....	39

Water Supply	40
Wastewater	42
Reticulation	42
Disposal	43
Trade waste.....	43
Request for official or personal information	44
Council staff charge out rates	46
Mileage charge out rates	50

Draft

Introduction

This document has been prepared to provide a comprehensive guide to fees and charges for the first three years of the 2021-24 Long Term Plan.

Legislative framework

The Council derives its right to apply fees and charges in general from section 150 and section 12 of the Local Government Act (LGA) 2002. Other Acts which the Council administers, such as the Resource Management Act 1991, the Building Act 2004, the Dog Control Act 1996, the COVID-19 Recovery (Fast Track Consenting Act) 2020 and others, give all Territorial Authorities the right to prescribe fees and charges pertaining to the activity dealt with under that Act. In the following fees and charges schedules the empowering legislation is noted where the right to apply fees and charges is not derived from the LGA 2002.

Any situations for which no fee or charge has been prescribed but which involve costs to the Council, section 252 under the LGA 2002 also gives the Council the right to recover the reasonable costs incurred for works or services provided by the Council.

Schedules

The following should be noted about the fees and charges schedules:

In some cases, the fees are defined by the relevant statute and are therefore not open for consultation or to change by the Council. These include:

- Infringement fees for parking, resource management and dog control offences
- Liquor licensing
- Amusement devices licensing
- Development contributions

Subdivision consent for additional lots, and any land use consent or permitted activity may include a condition requiring development contributions to ensure adequate and appropriate provision of infrastructure to service those new lots or activity. Contributions relate to roading network access, wastewater and stormwater disposal, rural drainage and water supply. These contributions relate solely to the Council's own infrastructure and not to infrastructure of other service providers who have their own charging regimes. For further information please refer to our Development Contributions Policy.

Sustainable Communities

Customer Services

Description	Charge 2021/2022 (\$)	Charge 2022/2023 (\$)	Charge 2023/2024 (\$)
Requests, searches, and enquires			
Printing from internet (per side)	0.40	0.40	0.40
Electronic communications			
Fax Transaction Fee	3.00	3.00	3.00
Emailing documents	2.00	2.00	2.00
Photocopying			
Black & white – per page	0.40	0.40	0.40
Colour – per page	0.70	0.70	0.70
Photocopy/printing of CV/resume	Up to 5 copies free	Up to 5 copies free	Up to 5 copies free

Library Services

Description	Charge 2021/2022 (\$)	Charge 2022/2023 (\$)	Charge 2023/2024 (\$)
Books			
4 weeks no renewal	Free of charge	Free of charge	Free of charge
Book renewal after 4 weeks (per book)	2.00	2.00	2.00
Reserve/hold fee	2.00	2.00	2.00
Magazines			
General – two weeks	0.50	0.50	0.50
DVDs			
Library New Release	4.00 first week & .50 per day thereafter	4.00 first week & .50 per day thereafter	4.00 first week & .50 per day thereafter
Library New Release Junior	3.00 first week & .50 per day thereafter	3.00 first week & .50 per day thereafter	3.00 first week & .50 per day thereafter
Library Older Release Adult	4.00 first week & .50 per day thereafter	4.00 first week & .50 per day thereafter	4.00 first week & .50 per day thereafter
Library Older Release Junior	1.00 first week & .50 per day thereafter	1.00 first week & .50 per day thereafter	1.00 first week & .50 per day thereafter
Card fees			
Replacement card	3.00	3.00	3.00
Inter-loan charge	5.00 + charges incurred	5.00 + charges incurred	5.00 + charges incurred

Description	Charge 2021/2022 (\$)	Charge 2022/2023 (\$)	Charge 2023/2024 (\$)
Withdrawn For Sale			
Adult Books	3.00 per book or buy 5 and get one for free	3.00 per book or buy 5 and get one for free	3.00 per book or buy 5 and get one for free
Adult Books Bundle	15.00	15.00	15.00
Junior Books	1.50 per book or buy 5 and get one for free	1.50 per book or buy 5 and get one for free	1.50 per book or buy 5 and get one for free
Junior Books Bundle	7.50	7.50	7.50
All DVDs	3.00 per DVD or buy 5 and get one for free	3.00 per DVD or buy 5 and get one for free	3.00 per DVD or buy 5 and get one for free
All DVDs Bundle	15.00	15.00	15.00
Magazines	.50 per magazine or buy 5 and get one for free	.50 per magazine or buy 5 and get one for free	.50 per magazine or buy 5 and get one for free
Magazines Bundle	2.50	2.50	2.50
Special Book Sales (prices may vary per item during special sales periods)	3.00	3.00	3.00
Library Membership			
District ratepayers & residents	Free of charge	Free of charge	Free of charge
Out-of-district non-residents and non-ratepayers (per year)	80.00	80.00	80.00
Requests, searches & enquires			
Research enquiry (per hour or part thereof)	70.00	70.00	70.00
Temporary DVD only membership non-residents Bond (Raglan office only)	A bond of \$30 is required and a full refund will be issued at the return of all items and temporary membership card. No refund will be given if the item or temporary card is lost or damaged.		
Laminating			
A5	2.00	2.00	2.00
A4	3.00	3.00	3.00
A3	5.00	5.00	5.00
Damaged/lost items			
Major damage	Full replacement cost	Full replacement cost	Full replacement cost
Minor damage	5.00	5.00	5.00
Lost items	Full replacement cost	Full replacement cost	Full replacement cost
Library Merchandise library merchandise may be sold at times on a cost recovery basis	Full replacement cost	Full replacement cost	Full replacement cost

Community Facilities: Cemeteries

Description	Charge 2021/2022 (\$)	Charge 2022/2023 (\$)	Charge 2023/2024 (\$)
Plot purchase			
All of the Waikato – including maintenance	2607.00	2659.00	2712.00
All of the Waikato's Children's areas including maintenance	905.00	923.00	941.00
Ashes			
Plot	387.60	387.60	387.60
RSA plot	Free of charge	Free of charge	Free of charge
Sexton fees			
Interments - Burial	1997.00	2037.00	2078.00
Interments - Ashes	332.00	339.00	346.00
Memorial Permit	10.00	10.00	10.00
Locate Plot	24.00	25.00	26.00
Stillborn babies	Free of charge	Free of charge	Free of charge
Other cemetery services			
Disinterment	3355.00	3422.00	3490.00
Reinterment	1607.52	1640.00	1672.00
Breaking concrete	110.00	111.00	112.00
Memorial Permit	10.00	10.00	10.00
Locate Plot	24.00	25.00	26.00

Community Facilities: Halls and Meeting Rooms

Description	Charge 2021/2022 (\$)	Charge 2022/2023 (\$)	Charge 2023/2024 (\$)
General charges			
Bond	390.00	390.00	390.00
Bond - non-profit organisations	100.00	100.00	100.00
Penalty for late return of keys – per working day	29.00	30.00	30.00
Surcharge for events with alcohol	67.00	68.00	69.00
Te Kauwhata Library – community meeting room			
Community groups – per hour	9.00	9.00	9.00
Community groups – per half day (4 hours)	14.00	14.00	14.00
Community groups – per day	31.00	32.00	33.00
Commercial – per hour	30.00	31.00	32.00
Commercial – per half day (4 hours)	37.00	38.00	39.00
Commercial – per day	68.00	70.00	72.00

Description	Charge 2021/2022 (\$)	Charge 2022/2023 (\$)	Charge 2023/2024 (\$)
Huntly Library – community meeting room			
Community groups – per hour	9.00	9.00	9.00
Community groups – per half day (4 hours)	14.00	14.00	14.00
Community groups – per day	31.00	32.00	33.00
Commercial – per hour	30.00	31.00	32.00
Commercial – per half day (4 hours)	37.00	38.00	39.00
Commercial – per day	68.00	70.00	72.00
Huntly Civic Centre			
Full day (8 hours)	135.00	137.00	139.00
Part day (4 hours)	71.00	73.00	75.00
Commercial (8 hours)	326.00	332.00	338.00
Commercial (4 hours)	135.00	137.00	139.00
Not-for-profit (8 hours)	70.00	71.00	72.00
Not-for-profit (4 hours)	38.00	39.00	40.00
Riverside Room Huntly			
Full day (8 hours)	46.00	47.00	48.00
Part day (4 hours)	20.00	21.00	22.00
Commercial (8 hours)	138.00	140.00	142.00
Commercial (4 hours)	106.00	108.00	110.00
Ngaruawahia War Memorial Hall			
Full day (8 hours)	91.00	93.00	95.00
Part day (4 hours)	46.00	47.00	48.00
Commercial (8 hours)	138.00	141.00	144.00
Commercial (4 hours)	113.00	115.00	117.00
Not-for-profit (8 hours)	57.00	58.00	59.00
Not-for-profit (4 hours)	30.00	31.00	32.00
Tuakau War Memorial Hall			
Commercial			
Main hall or supper room (8 hours)	112.00	114.00	116.00
Main hall and supper room (8 hours)	217.00	221.00	225.00
Mezzanine or committee rooms (8 hours)	50.00	51.00	52.00
Mezzanine and committee rooms (8 hours)	96.00	98.00	100.00
Main hall or supper room (day and evening)	217.00	221.00	225.00
Main hall and supper room (day and evening)	434.00	442.00	450.00
Mezzanine or committee rooms (day and evening)	100.00	101.00	102.00
Mezzanine and committee rooms (day and evening)	201.00	205.00	209.00

Description	Charge 2021/2022 (\$)	Charge 2022/2023 (\$)	Charge 2023/2024 (\$)
Non-commercial			
Main hall or supper room (8 hours)	59.00	60.00	61.00
Main hall and supper room (8 hours)	112.00	114.00	116.00
Mezzanine or committee rooms (8 hours)	28.00	29.00	30.00
Mezzanine and committee rooms (8 hours)	50.00	51.00	52.00
Main hall or supper room (day and evening)	112.00	114.00	116.00
Main hall and supper room (day and evening)	217.00	221.00	225.00
Mezzanine or committee rooms (day and evening)	51.00	52.00	53.00
Mezzanine and committee rooms (day and evening)	101.00	103.00	105.00
Charitable			
Main hall or supper room (8 hours)	30.00	31.00	32.00
Main hall and supper room (8 hours)	57.00	58.00	59.00
Mezzanine or committee rooms (8 hours)	16.00	17.00	17.00
Mezzanine and committee rooms (8 hours)	27.00	28.00	28.00
Main hall or supper room (day and evening)	59.00	60.00	60.00
Main hall and supper room (day and evening)	113.00	116.00	119.00
Mezzanine or committee rooms (day and evening)	16.00	17.00	17.00
Mezzanine and committee rooms (day and evening)	27.00	28.00	28.00

Leisure Facilities: Parks

Description	Charge 2021/2022 (\$)	Charge 2022/2023 (\$)	Charge 2023/2024 (\$)
Sporting & recreation facilities			
Winter sports (field use)	Free of charge	Free of charge	Free of charge
Summer sports (field use)	Free of charge	Free of charge	Free of charge
Lake Puketirini - Key	100.00 + key bond	100.00 + key bond	100.00 + key bond
Lake Puketirini Key Bond (refundable on return of key)	21.00	21.00	21.00
Lake Kainui - Key	120.00 + key bond	120.00 + key bond	120.00 + key bond
Lake Kainui – Key Bond (refundable on return of key)	21.00	21.00	21.00
Boat ramp usage payment - daily	10.00	10.00	10.00
Boat ramp usage payment - annual	100.00	100.00	100.00

Leisure facilities: Campgrounds

Description	Charge 2021/2022 (\$)	Charge 2022/2023 (\$)	Charge 2023/2024 (\$)
Hakanoa Campground			
Tent sites -per person/per night			
Child (0 – 8 years)	8.00	8.00	8.00
Youth (9-16 years)	12.00	12.00	12.00
Adult	15.00	15.00	15.00
Hakanoa Cabins - Per person/per night			
The cottage	35.00		
Dive school bunkhouse (divers only)	15.00 (Divers only)	15.00 (Divers only)	15.00 (Divers only)
Little house	12.00 (Divers only) - \$35.00 overnight stay	12.00 (Divers only) - \$35.00 overnight stay	12.00 (Divers only) - \$35.00 overnight stay
Rooms 3 and 4	12.00 (Divers only) - \$35.00 overnight stay	12.00 (Divers only) - \$35.00 overnight stay	12.00 (Divers only) - \$35.00 overnight stay
Hired cabins – per person/per week	130.00	130.00	130.00
Campervan sites powered (short stay)			
Child (0 – 8 years)	13.00	13.00	13.00
Youth (9 -16 years)	17.00	17.00	17.00
Adult	25.00	25.00	25.00
Campervan sites non-powered (short stay)			
Child (0 – 8 years)	8.00	8.00	8.00
Youth (9 -16 years)	12.00	12.00	12.00
Adult	20.00	20.00	20.00
Campervan/caravan/bus (long stay)			
Small Unit (per week)	100.00	100.00	100.00
Large Unit (per week)	140.00	140.00	140.00
Bus (per week)	160.00	160.00	160.00

Community Facilities: Events

Description	Charge 2021/2022 (\$)	Charge 2022/2023 (\$)	Charge 2023/2024 (\$)
Non-commercial			
No more than 500 people - not for-profit community events, sporting events			
Key bond for reserve	100.00	100.00	100.00
Commercial – low impact event (less than 500 people)			
Per day (including set up/pack down)	250.00	250.00	250.00
Key Bond for Reserve	100.00	100.00	100.00

Description	Charge 2021/2022 (\$)	Charge 2022/2023 (\$)	Charge 2023/2024 (\$)
Commercial – medium impact event (between 500-1000 people)			
Per day (including set up/pack down)	500.00	500.00	500.00
Key Bond for Reserve	100.00	100.00	100.00
Reserve bond	500.00	500.00	500.00
Commercial – high impact event (over 1000 people)			
Per day (including set up/pack down)	1000.00	1000.00	1000.00
Key Bond for Reserve	100.00	100.00	100.00
Reserve Bond	2000.00	2000.00	2000.00

Community Facilities: Other

Description	Charge 2021/2022 (\$)	Charge 2022/2023 (\$)	Charge 2023/2024 (\$)
Raglan wharf			
Fishing vessels regularly using the port – per annum	1332.00	1500.00	1500.00
Raglan Aerodrome			
Landing fees – casual use per day	12.00	14.00	16.00
Regular use (annual aerodrome landing fee for clubs or similar organisations)	649.00	662.00	675.00
Administration fee (late payments etc.)	23.00	23.00	23.00
Housing for the elderly			
Ngaruawahia – per week	208.00	208.00	208.00
Huntly – per week	208.00	208.00	208.00
Tuakau – per week	208.00	208.00	208.00

Sustainable Environment

Animal Control

All fees are set in accordance with the Dog Control Act 1996. The registration fee is set to recover costs associated with the administration of the dog register, response to service requests from the public, compliance monitoring and enforcement of the relevant provisions of the Dog Control Act 1996, the Waikato District Council Dog Control Bylaw 2007.

The Council's general approach when setting the fees is to presume that all owners are classified as 'approved' unless breaches to the classification are made within a 12-month period. The Waikato District Council classifies dog owners according to criteria detailed on the following pages.

A1 Approved owner

The approved owner classification applies to all new dog owners who have not previously owned a dog, or current owners who have not been subject to any of the following offences:

- impounded dog
- registered complaint
- prosecution
- infringement fine
- non-notification of changes to ownership details
- repeated non-payment of registration fee.

A dog owner moving to the district will be given consideration for the approved owner classification if proven evidence of previous history relating to the above criteria is presented.

Any owner who breaches two or more of the above criteria within a 12-month period will lead to immediate cancellation of the approved owner classification and will be reverted to the general owner classification for a period of two years.

To requalify for the approved owner classification the owner must remain offence-free for two consecutive years.

A2 Selected owner

The selected owner classification applies to a dog owner who lives on a residential, living, country living, rural, rural residential, village or residential 2 (Pokeno) zoned property that is less than 20 hectares and complies with the following conditions:

- currently meets the approved owner classification
- holds a permit where more than two dogs are kept on the premises
- meets the minimum standards for accommodation of dogs (as set out in the Code of Animal Welfare)
- provides a fully fenced dog-proof section or area of the premises, appropriate for the size of the dog/s kept.

Any breach of these conditions will lead to the immediate cancellation of the selected owner classification.

A3 Farm owner

The farm owner classification applies to a rural dog owner who lives on and farms a property of 20 hectares or more, and who:

- currently meets the approved owner classification
- meets the minimum standards for accommodation of dogs (as set out in the Code of Animal Welfare)
- ensures that all home killing and the disposal and or treatment of offal and trimmings, including the heads of sheep and goats, are carried out in an approved dog-proof enclosure or killing facility
- does not feed or allow the dog/s access to any raw offal or untreated sheep or goat meat
- will undertake voluntarily treatment for hydatids and sheep measles as part the regular dog worming programme with the local veterinarian.

Any breach of these conditions will lead to the immediate cancellation of the farm owner classification.

A4 General owner

A general owner has breached one or more of the offences listed under the approved owner classification and is recognised as follows:

- cannot supply evidence of a dog previously registered or has kept unregistered dog under another local authority
- has had a dog impounded
- has been the subject of a registered complaint
- has been prosecuted for a dog offence
- has received an infringement fine.
- To qualify for approved owner classification the owner must remain offence-free for two consecutive years.

A5 Neutered or spayed dogs

On the provision of written proof from a veterinary surgeon the registration fee for the current year will be waived and a tag provided free of charge for a dog that has been neutered or spayed during the course of the previous year. Subject to the following conditions:

- the dog is not classified as a dangerous dog that has been required to be neutered or spayed under provisions set out in the Dog Control Amendment Act 2003
- written proof is provided by a certified veterinary surgeon who has adequately described the dog involved
- the proof and registration form are presented to the Council on or before 31 July of the current year.

The waiver will apply for one registration year only.

Cat Traps

The Animal Welfare Act 1999 allows for the use of traps such as live catch (cage traps). These traps can be used for the control of feral cats. Cage traps are available for hire from the Councils Animal Control Unit.

A bond of \$100 is required and a refund of \$75 will be issued when the trap is returned within two weeks. If the trap is returned damaged there will be no refund.

Please note responsibility for disposal of feral cats trapped is on the householder leasing the trap. The Council has no facilities to dispose of these cats.

Description	Charge 2021/2022 (\$)	Charge 2022/2023 (\$)	Charge 2023/2024 (\$)
Payment by 20 July (discounted rate)			
General owner	109.00	109.00	109.00
Approved owner	84.00	84.00	84.00
Farm owner	54.00	54.00	54.00
Selected owner	54.00	54.00	54.00
Registered Disability Assist Dogs as listed in Schedule 5 of the Dog Control Act 1996	0.00	0.00	0.00
Dogs neutered in previous year (special conditions apply)			
Dangerous	193.50	193.50	193.50
Basic registration fee (after 20 July) (full rate)			
General owner	129.00	129.00	129.00
Approved owner	104.00	104.00	104.00
Selected & farm owner	74.00	74.00	74.00
Selected & farm owner	74.00	74.00	74.00
Other charges			
Application for selected owner	20.00	20.00	20.00
Application for permit to keep more than two dogs	65.00	65.00	65.00
Disposal/surrender	50.00	50.00	50.00
Implanting of microchips	25.00	25.00	25.00
Collars & tags			
Small	Actual Cost	Actual Cost	Actual Cost
Medium	Actual Cost	Actual Cost	Actual Cost
Large	Actual Cost	Actual Cost	Actual Cost
Exchange tags	Free of charge	Free of charge	Free of charge
Replacement tags	6.00	6.00	6.00

Description	Charge 2021/2022 (\$)	Charge 2022/2023 (\$)	Charge 2023/2024 (\$)
Registration of pups age 3 months			
General owner			
July	129.00	129.00	129.00
August	119.00	119.00	119.00
September	108.00	108.00	108.00
October	97.00	97.00	97.00
November	86.00	86.00	86.00
December	76.00	76.00	76.00
January	65.00	65.00	65.00
February	54.00	54.00	54.00
March	43.00	43.00	43.00
April	33.00	33.00	33.00
May	22.00	22.00	22.00
Approved owner			
July	104.00	104.00	104.00
August	96.00	96.00	96.00
September	87.00	87.00	87.00
October	78.00	78.00	78.00
November	70.00	70.00	70.00
December	61.00	61.00	61.00
January	52.00	52.00	52.00
February	44.00	44.00	44.00
March	35.00	35.00	35.00
April	26.00	26.00	26.00
May	18.00	18.00	18.00
Selected/farm owner			
July	74.00	74.00	74.00
August	68.00	68.00	68.00
September	62.00	62.00	62.00
October	56.00	56.00	56.00
November	50.00	50.00	50.00
December	44.00	44.00	44.00
January	37.00	37.00	37.00
February	31.00	31.00	31.00
March	25.00	25.00	25.00
April	19.00	19.00	19.00
May	13.00	13.00	13.00
Impounding - Dog Control Act 1996, section 68			
First impounding	80.00	80.00	80.00
Second impounding	130.00	130.00	130.00
Third or subsequent impounding	160.00	160.00	160.00
Seizure – additional to impounding fee	100.00	100.00	100.00
Sustenance – per day	22.00	22.00	22.00

Description	Charge 2021/2022 (\$)	Charge 2022/2023 (\$)	Charge 2023/2024 (\$)
Infringement offences - Dog Control Act 1996, section 66			
(GST is not applicable to these fees)			
Wilful obstruction of a dog control officer or ranger	750.00	750.00	750.00
Infringement offences - Dog Control Act 1996, section 66			
(GST is not applicable to these fees)			
Failure or refusal to supply information or willfully providing false particulars	750.00	750.00	750.00
Infringement offences - Dog Control Act 1996, section 66			
(GST is not applicable to these fees)			
Failure to supply information or willfully providing false particulars about a dog	750.00	750.00	750.00
Failure to comply with any bylaw authorised by section 20 of the Dog Control Act	300.00	300.00	300.00
Failure to undertake dog owner education programme or dog obedience course (or both)	300.00	300.00	300.00
Failure to comply with obligations of probationary owner	750.00	750.00	750.00
Failure to comply with effects of disqualification	750.00	750.00	750.00
Failure to comply with effects of classification of dog as dangerous dog	300.00	300.00	300.00
Fraudulent sale or transfer of dangerous dog	500.00	500.00	500.00
Failure to comply with effects of classification of dog as menacing	300.00	300.00	300.00
Failure to advise person of muzzle and leashing requirements	100.00	100.00	100.00
Failure to implant microchip transponder in dog	300.00	300.00	300.00
False statement relating to dog registration	750.00	750.00	750.00
False notifying death of dog	750.00	750.00	750.00
Failure to register dog	300.00	300.00	300.00
Fraudulent procurement or attempt to procure replacement dog registration label or disc	500.00	500.00	500.00
Failure to advise change of dog ownership	100.00	100.00	100.00
Failure to advise change of address	100.00	100.00	100.00
Removal, swapping or counterfeiting of registration label or disc	500.00	500.00	500.00
Failure to keep dog controlled or confined	200.00	200.00	200.00
Failure to keep dog under control	200.00	200.00	200.00
Failure to provide proper care and attention to supply proper and sufficient food, water and shelter and to provide adequate exercise	300.00	300.00	300.00
Failure to carry a leash in public	100.00	100.00	100.00

Description	Charge 2021/2022 (\$)	Charge 2022/2023 (\$)	Charge 2023/2024 (\$)
Failure to comply with barking dog abatement notice	200.00	200.00	200.00
Allowing dog known to be dangerous to be at large unmuzzled or unleashed	300.00	300.00	300.00
Failure to advise of muzzle and leashing requirements	100.00	100.00	100.00
Releasing dog from custody	750.00	750.00	750.00

Stock control

Description	Charge 2021/2022 (\$)	Charge 2022/2023 (\$)	Charge 2023/2024 (\$)
Trespass - Impounding Act 1955, section 16			
Any paddock or meadow or grass or stubble			
Fee per - horse, mare, gelding, colt, bull, cow, steer, heifer, calf, ass, mule or deer (per animal per day)	2.00	2.00	2.00
Fee per - ram, ewe, wether or lamb (per animal per day)	0.50	0.50	0.50
Fee per - goat, boar, sow or other pig (per animal per day)	5.00	5.00	5.00
Any land having thereon any growing crop or from which the crop has not been removed, or in any cemetery			
Fee per - horse, mare, gelding, colt, bull, cow, steer, heifer, calf, ass, mule or deer (per animal per day)	5.00	5.00	5.00
Fee per - ram, ewe, wether or lamb (per animal per day)	1.00	1.00	1.00
Fee per - goat, boar, sow or other pig (per animal per day)	10.00	10.00	10.00
Stock call outs			
Corporate mileage	corporate mileage	corporate mileage	corporate mileage
Advertising	Actual cost	Actual cost	Actual cost

Description	Charge 2021/2022 (\$)	Charge 2022/2023 (\$)	Charge 2023/2024 (\$)
Other charges - Impounding Act 1955, sections 14 & 15			
Pound fee per animal, per day (stallion, ass, mule or bull over the age of 9 months, mare, gelding, colt, filly or foal, ox, cow, steer, heifer or calf, ram, ewe, wether or lamb, goat, deer, boar, sow or other pig)	100.00	100.00	100.00

Description	Charge 2021/2022 (\$)	Charge 2022/2023 (\$)	Charge 2023/2024 (\$)
Pound fee per Animal Impounded Thereafter the First Animal (stallion, ass, mule or bull over the age of 9 months, mare, gelding, colt, filly or foal, ox, cow, steer, heifer or calf, ram, ewe, wether or lamb, goat, deer, boar, sow or other pig)	30.00	30.00	30.00
Sustenance per animal, per day	14.00	14.00	14.00
Conveyance charge	Actual cost	Actual cost	Actual cost

Building Control

These fees are set in accordance with the Building Act 2004, the Fencing of Swimming Pools Act 1978, the Sale of Liquor Act 1989 and the Amusement Devices Regulations 1978. However, through the course of processing building consents there are some exceptions to this and they are outlined as follows:

- Where external or additional internal expertise is necessary for processing building consents, the charge for those services will be passed onto the applicant
- Structural checking fees when undertaken by Council officers are charged at the Officers' hourly charge out rate
- Fixed charges are payable on application. At the end of processing inspection fees and additional levies may be payable.
- The Council is required to collect fees on behalf of others:
 - Building Research Association Levy – for every building consent with an estimated value of \$20,000 and over, \$1 per \$1,000 is payable (Note: GST is not applicable to this levy)
 - Ministry of Business, Innovation & Employment (MBIE - Building and Housing Levy) – for every building consent with an estimated value of 20,444 and over, \$1.75 per \$1,000 is payable (Note: GST is applicable to this levy)
- Building consents cancelled before the first inspection is conducted will be refunded only that part of the full charge for which processing work has not yet been carried out.

Where inspection fees apply the cost includes the building inspector's hourly charge out rate, and corporate mileage.

Description	Charge 2021/2022 (\$)	Charge 2022/2023 (\$)	Charge 2023/2024 (\$)
Project Information Memoranda (PIM) - Building Act 2004, sections 219 & 32			
Building work valued up to \$20,000 including structures as listed under building consents (b)(i) and (b)(ii), but excluding items listed under (a), (c) and (j) – all listed in the table below	173.00	177.00	180.00
Building work valued up to and including \$1,000,000	347.00	354.00	361.00
Building work valued over \$1,000,000	428.00	437.00	446.00
Building consents - Building Act 2004, section 219			
Inspection fee per visit in relation to building consent applications (the number of inspections will vary depending on the project)	179.00	182.00	186.00

Description	Charge 2021/2022 (\$)	Charge 2022/2023 (\$)	Charge 2023/2024 (\$)
Solid fuel and solar water heaters – includes one inspection, accreditation levy and a final code compliance certificate plus an electronic system processing fee	372.00 + \$25.00	380.00 + \$25.00	387.00 + \$25.00
(a) <ul style="list-style-type: none"> Minor plumbing and drainage (e.g. ensuites, septic tanks, other small works involving no increase in building area) Demolitions Signs Insulation Swimming pools Fencing only of swimming pools 	224.00 + 50.00 (electronic system processing fee)	229.00 + 50.00 (electronic system processing fee)	233.00 + 50.00 (electronic system processing fee)
(a)(i) <ul style="list-style-type: none"> Garages (including resited garages) Carports Farm buildings/sheds Decks Shade cloth structures 	388.00 + 105.00 (electronic system processing fee)	395.00 + 105.00 (electronic system processing fee)	403.00 + 105.00 (electronic system processing fee)
Inspections	179.00	182.00	186.00
(b)(ii) Building work valued up to \$20,000 including temporary or transportable classrooms, garages converted to habitable rooms, re-piled dwellings, retaining walls	439.00 + 50.00 (electronic system processing fee)	447.00 + 50.00 (electronic system processing fee)	456.00 + 50.00 (electronic system processing fee)
(c) Erection and removal of marquees for temporary events	234.00 + 50.00 (electronic system processing fee)	239.00 + 50.00 (electronic system processing fee)	244.00 + 50.00 (electronic system processing fee)
(d) Dwelling additions, commercial and public buildings up to \$20,000 in value	576.00 + 105.00 (electronic system processing fee)	588.00 + 105.00 (electronic system processing fee)	600.00 + 105.00 (electronic system processing fee)
(e) All building work of value from \$20,001 up to \$100,000	1030.00 + 155.00 (electronic system processing fee)	1051.00 + 155.00 (electronic system processing fee)	1072.00 + 155.00 (electronic system processing fee)
(f) All building work of value from \$100,001 up to \$150,000	1581.00 + 155.00 (electronic system processing fee)	1613.00 + 155.00 (electronic system processing fee)	1645.00 + 155.00 (electronic system processing fee)
(g) All building work of value from \$150,001 up to \$500,000	2081.00 + 160.00 (electronic system processing fee)	2122.00 + 160.00 (electronic system processing fee)	2165.00 + 160.00 (electronic system processing fee)

Description	Charge 2021/2022 (\$)	Charge 2022/2023 (\$)	Charge 2023/2024 (\$)
(h) All building work of value from \$500,001 up to \$1,000,000	2479.00 + 160.00 (electronic system processing fee)	2528.00 + 160.00 (electronic system processing fee)	2579.00 + 160.00 (electronic system processing fee)
Building consents - Building Act 2004, section 219			
(i) Buildings over \$1,000,000 in value, add \$120 for every \$100,000 over \$1,000,000 plus an electronic system processing fee	3029.00 + 160.00	3090.00 + 160.00	3152.00 + 160.00
(j) Stock underpasses and farm bridges. Includes two building inspections and engineering input into checking of plans, technical advice and inspection of site before and after installation plus an electronic system processing fee	1408.00 + 50.00	1436.00 + 50.00	1464.00 + 50.00
Accreditation levy - Building Act 2004, sections 215 & 219			
All consents	82.00	83.00	85.00
Scanning and storage of building consents and documents - Building Act 2004, section 219			
All Consents	61.00	62.00	64.00
Code Compliance Certificates - Building Act 2004, sections 95 & 93(2)(b)			
To issue a final Code Compliance Certificate (CCC) in respect of a building consent that has already been issued and interim Code Compliance Certificate	175.00	175.00	175.00
Application for extension of time to apply for a Code Compliance Certificate	155.00	155.00	155.00
Compliance schedules & building warrant of fitness - Building Act 2004, sections 100, 108 & 219			
Issue of a new Compliance Schedule	214.00	218.00	223.00
Annual inspection of buildings with specified systems	214.00	218.00	223.00
Where a building fails its annual compliance audit, a re-inspection fee will apply at standard inspection rates.	214.00	218.00	223.00
Amendment to Compliance Schedule	92.00	94.00	96.00
Annual receipt of building warrant of fitness (where an inspection did not take place)	90.00	90.00	90.00

Description	Charge 2021/2022 (\$)	Charge 2022/2023 (\$)	Charge 2023/2024 (\$)
Resiting			
Resiting report	133.00	135.00	138.00
Officers' hourly charge out rate (outside the district only)	Building Control - Officers' hourly charge out rate (outside the district only)	Building Control - Officers' hourly charge out rate (outside the district only)	Building Control - Officers' hourly charge out rate (outside the district only)
Mileage (outside the district only)	corporate mileage	corporate mileage	corporate mileage
Application for temporary accommodation - Building Act 2004, section 219			
Available only while an application is building a dwelling	255.00	260.00	265.00
A refundable performance bond of \$5,000 is also required under the RMA 1991 to ensure that occupation of the temporary premises is discontinued within the agreed period.			
Application for dispensation and waivers - Building Act 2004, section 219			
For dispensation from provisions of the Building Act 2004 or the Fencing of Swimming Pools Act 1987 (per hour)	179.00	182.00	186.00
Application for a Building Certificate - Sale and Supply of Alcohol Act 2012			
Inspection of premises for fire safety and access for people with disabilities	296.00	302.00	308.00
Certificate of Acceptance - Building Act 2004, section 96			
Application fee (includes the cost of one inspection)	602.00	614.00	626.00
These projects are also liable for all fees that would have been payable had the owner (or the owner's predecessor in title) applied for building consent before carrying out the building work.			

Description	Charge 2021/2022 (\$)	Charge 2022/2023 (\$)	Charge 2023/2024 (\$)
Certificate for public use - Building Act 2004, section 363A			
To issue a certificate for public use in respect of a building	180.00	185.00	190.00
Inspections to check compliance with conditions of the certificate	179.00	182.00	186.00
Fencing of swimming pools - Fencing of Swimming Pools Act 1987			
First inspection of pool fence to check compliance	92.00	94.00	96.00
Inspection fee for second and subsequent inspections if satisfactory progress is not made (per inspection)	168.00	172.00	175.00
Certificates - Building Act 2004, sections 71, 77, 78(1) & 219			
Section 71 Certificate – preparation, signing and registration of certificates	479.00	489.00	499.00
Section 75 Certificate – preparation, signing and registration	530.00	541.00	552.00
Removal of entry under section 78(1) of the Building Act	245.00	250.00	255.00
Amendments			
Processing charge is based on the review Officers' and administration standard hours rates	Officers' hourly charge out rate	Officers' hourly charge out rate	Officers' hourly charge out rate
Notice to Fix - Building Act 2004, section 164			
To issue and serve	250.00	255.00	260.00
Inspections to check compliance with conditions of Notice to Fix – includes legal advice	179.00	182.00	186.00
Infringement Notices - Building (Infringement Offences, Fees, and Forms) Regulations 2007			
Infringement Notices issued for offences under the Regulations. (Fees vary depending on the offence)	Fees as prescribed in Schedule I of the Regulations	Fees as prescribed in Schedule I of the Regulations	Fees as prescribed in Schedule I of the Regulations
Request for information or service - Building Act 2004, section 219			
Non-routine request for information	Officers' hourly charge out rate	Officers' hourly charge out rate	Officers' hourly charge out rate
Record of Title and ordering documents through Land Information New Zealand (LINZ)	50.00	55.00	60.00

Description	Charge 2021/2022 (\$)	Charge 2022/2023 (\$)	Charge 2023/2024 (\$)
Amusement devices - Amusement Devices Regulations 1978: regulation 11 approval to operate			
One device for up to 7 days	11.50	11.50	11.50
Additional device for up to 7 days	2.30	2.30	2.30
Each device for every 7 days	1.15	1.15	1.15
BRANZ Levy	For every building consent with an estimated value of \$20,000 and over, \$1.00 per \$1,000 is payable	For every building consent with an estimated value of \$20,000 and over, \$1.00 per \$1,000 is payable	For every building consent with an estimated value of \$20,000 and over, \$1.00 per \$1,000 is payable
MBIE Levy	for every building consent with an estimated value of 20,444 and over, \$1.75 per \$1,000 is payable	for every building consent with an estimated value of 20,444 and over, \$1.75 per \$1,000 is payable	for every building consent with an estimated value of 20,444 and over, \$1.75 per \$1,000 is payable
Building Consent Exemptions	75.00	76.00	77.00
Historic Applications			
Historic Review	82.00	83.00	85.00
Inspection	179.00	182.00	186.00
Application for works over or adjacent to water assets			
Works over application fee	527.00	540.00	554.00
Works over processing fee	362.00	371.00	380.00

District planning

Application for a private plan change to the district plan

A charge/s for a plan change will be made to recover the Council's actual costs to prepare a private plan change to the district plan including, but not limited to, the following matters:

- administration costs including notification costs
- research
- technical advice
- preparation of reports to meet the requirements of the Resource Management Act (RMA)
- processing of the plan change in accordance with the First Schedule of the RMA
- hearing administration and commissioner costs
- legal costs

A deposit is required prior to processing. Any charges above those covered by the deposit will be invoiced periodically.

Other matters

Where the plan change to which the charges relates has any of the following attributes:

- it involves a major change in policy
- it affects a wide geographical area
- it is likely to involve the Council in significant investigation or research
- has any other attribute that is likely to incur significant cost; the deposit may be increased up to a maximum of \$27,000.

Description	Charge 2021/2022 (\$)	Charge 2022/23 (\$)	Charge 2023/2024 (\$)
District Plan			
Costs to consider and process a Private Plan Change request where fixed charge is inadequate	Charged on a cost recovery basis	Charged on a cost recovery basis	Charged on a cost recovery basis
Initial deposit to consider and process a Private Plan Change (fixed charge)	11,200.00	11,400.00	11,400.00
Further deposit to consider and process a Private Plan Change (fixed charge)	11,200.00	11,400.00	11,400.00

Development Agreements

This fee is based on reasonable costs for large scale development, requiring management and coordination of a project team to assess activities. This differs from development contribution agreements.

Description	Charge 2021/2022 (\$)	Charge 2022/23 (\$)	Charge 2023/2024 (\$)
Cost of entering a development agreement Plus actual and reasonable costs where necessary	Any reasonable cost incurred by the Council in the production of a development agreement will be borne by the developer. Costs will range and may include engineering advice, legal advice, and drafting fee		

Resource management

Planning and planning information

These fees and charges are set by various sections of the Resource Management Act (RMA) 1991, the COVID-19 Recovery (Fast Track Consenting Act) 2020, sections of the Local Government Act (LGA) 2002 and sections of the Sale and Supply of Alcohol Act 2012. In addition to the listed fee, charge or lodgment fee, all land use consent applications (except those for outline plans) incur a minimum monitoring charge.

Pre-application charges

The lodgment fee for pre application requests covers the provision of a meeting for up to one hour with a Planner and up to two technical experts (as deemed necessary by the Planner). Any additional time spent on your request is charged at an Officers' hourly charge out rate and includes but is not limited to administration, research, writing and distribution of meeting notes, and additional meetings.

Voluntary Conservation Covenants

The Council will meet the actual internal legal costs associated with conservation covenant document preparation where the conservation covenant is entered into on a voluntary basis; such costs will be met by the conservation fund.

Section 36 of the Resource Management Act

The charges (set fees, lodgement fees and hourly rates) set out in this booklet are charges which meet the definition of a 'fixed charge' pursuant to Section 36 of the RMA 1991 and are stated inclusive of GST, at the prevailing rate.

All 'fixed charges' are payable in full in advance. Pursuant to Section 36(7) of the RMA, the Council will not perform the action or commence processing the application to which the charge relates until it has been paid. Documentation or certificates will not be issued until payment of charges have been cleared. Unless stated as a set fee, all fees are lodgement fees and are subject to additional charges below.

Additional charges

Where a lodgement fee is in any case inadequate to enable the Council to recover its actual and reasonable costs in respect of the matter concerned, the Council will require the applicant to pay an additional charge.

Additional charges do not apply to set fees. Where the additional charge is less than \$25 the Council will not require the applicant to pay the additional charge.

Additional charges may also be included in the following circumstances:

- If it is necessary for the services of a consultant to be engaged by the Council (including their attendance at any hearing or meeting) then the consultant's fees will be charged in full to the application as an additional charge
- If any legal fees are incurred by the Council in relation to legal advice obtained for any application, including fees incurred if the Council's solicitor is required to be present at any hearing, these fees will be charged in full to the applicant as an additional charge.
- If any commissioner hearing fees and associated costs are incurred in considering and determining a particular application these fees will be charged in full to the applicant as an additional charge.

Purpose

The purpose of each set fee and lodgement fee and additional charge is to recover the actual and reasonable costs incurred by the Council in receiving and processing applications and in issuing decisions and monitoring performance of consent conditions.

Charge-out rates for Council Officers' and mileage

Council Staff Charge-out rates are set out in this schedule on pages 43-46.

Mileage rates will be charged in accordance with the prevailing Inland revenue Department mileage rates at the time of invoice.

Additional fixed fees

At any time after the receipt of an application and before a decision has been made, the Council may fix a fee pursuant to Section 36(1) of the RMA which is more than the fixed charge set out in this booklet.

In that event:

- The Council may require that no further action will be taken in connection with the application until that fixed fee is paid in accordance with Section 36(7) of the RMA; and
- Pursuant to Section 36(3) of the RMA make additional charges.

Legal Documents

Where any legal document requires more than three hours work an extra charge based on the solicitor's hourly charge out rate will be made, over and above the set fee.

Lodgement Fees

Any lodgement fees required under this schedule of fees and charges for any application for a resource consent or requirement for designation or heritage order may be increased up to the stated maximum of \$27,000, where the matter to which the charge relates has any of the following attributes for any other reason the Customer Support General Manager deems appropriate:

- a large development proposal; or the proposal
- is likely to involve significant potential adverse effects on the environment; or
- involves major policy issues; or
- is likely to involve the Council in significant research or investigation; or
- involves the notification of over 35 parties; or
- is a subdivision involving more than 10 lots.

The Consents Manager shall have the right to reduce lodgement fees to the level of expected costs in circumstances where he or she considers this appropriate.

The Consents Manager shall have the right to vary lodgement fees and final charges for heritage order requests if, in his or her opinion, some of the benefits are to the whole community.

Where an application involves both a land use and subdivision consent, and is to be notified, then only one lodgement fee for a notified application may be required.

Refund of charges

Pursuant to Section 36(5) of the RMA, the Council will remit the whole or part of the charges listed in this schedule where the lodgement fee paid is greater than the costs incurred by the Council in processing the application. Any refund due will be paid after the Council has assessed the final costs of processing the application. Where the refund is less than \$25 no refund will be given.

Planning charges

Note: all charges are lodgement fees unless stated as a set fee.

Description	Charge 2021/2022 (\$)	Charge 2022/2023 (\$)	Charge 2023/2024 (\$)
Pre-Application Advice			
Pre application advice and meeting - note: first hour free for Planning & Technical Staff and then charged actual and reasonable	380.00	390.00	400.00
Planning information research - Duty Planner	First 30 minutes free of charge, then recovery of actual and reasonable costs	First 30 minutes free of charge, then recovery of actual and reasonable costs	First 30 minutes free of charge, then recovery of actual and reasonable costs
Applications for land use consent – non-notified applications			
Major	3500.00	3600.00	3700.00
Minor - eg: Dependent person dwellings, development control and performance standards infringements, minor earthworks	1900.00	2000.00	2100.00
Resites include bond preparation and monitoring	1900.00	2000.00	2100.00
Earthworks in the Hauraki Gulf Catchment Area - set fee (Monitoring Fee to be added)	530.00	540.00	550.00
Exemption for Temporary or Marginal Boundary Activities - set fee	530.00	540.00	550.00
Permitted Boundary Activities - set fee	450.00	460.00	470.00
Fast Track Consents as prescribed in Section 87AAC of the RMA	1900.00	2000.00	2100.00
Planning Certificate - Sale and Supply of Alcohol Act 2012 - set fee	430.00	440.00	450.00
Section 127-132 – change, cancel or review conditions of consent	1800.00	1900.00	2000.00
Section 125 - Extension of Time	1500.00	1600.00	1700.00
Certificates of compliance and existing use certificates - section 139 & 139A	2300.00	2400.00	2500.00
Applications for subdivision consent – non-notified applications			
1 - 4 Lot subdivision & Boundary Adjustments/ Relocation	3,300.00	3,400.00	3,500.00

5 - 10 Lot Subdivision	5,300.00	5,400.00	5,500.00
> 10 Lots + additional \$ charge per lot over 10 lots	5,300.00 + 110 per lot in excess of 10	5,400.00 + 120 per lot in excess of 10	5,500.00 + 130 per lot in excess of 10

Description	Charge 2021/2022 (\$)	Charge 2022/2023 (\$)	Charge 2023/2024 (\$)
Transferrable Lots/Environmental Lots, Conservation Lots	4,300.00	4,400.00	4,500.00
Section 226 Subdivision - Report and Decision	2,300.00	2,400.00	2,500.00
Section 127 change or cancel conditions of consent	1700.00	1800.00	1900.00
Section 128-132 – review conditions of consent	3500.00	3600.00	3700.00
Section 125 - Extension of Time	1,700.00	1800.00	1900.00
Cross Lease Subdivision Amendment	1800.00	1900.00	2000.00
Easement approvals - LGA Section 348 - decision and report	1300.00	1400.00	1500.00
Revocation of easements - report and decision only - Section 243	1000.00	1100.00	1200.00
Change or cancel consent notice Section 221 report and decision only	1,800.00	1900.00	2000.00
Cancellation of amalgamation conditions - section 241 report and decision only where a full subdivision consent is not required	1000.00	1100.00	1200.00
Non-notified applications regarding requirements for designation and heritage orders - Resource Management Act 1991 unless otherwise stated			
Requirements for designation	4,300.00	4,400.00	4,500.00
Requirements for alteration to a designation - Section 181 (2)	4,300.00	4,400.00	4,500.00
Requirements for alteration to a designation - Section 181 (3)	1,900.00	2,000.00	2,100.00
Requirements for removal of a designation - Section 182	1,900.00	2,000.00	2,100.00
Applications to determine that a designation should not lapse – sections 184(1)(b) & 2(b)	1,900.00	2,000.00	2,100.00
Requirements for heritage orders	1,900.00	2,000.00	2,100.00
Requirements for the removal of heritage orders	1,900.00	2000.00	2100.00
Outline plans – section 176A	1900.00	2000.00	2100.00
Request to Waiver of requirement for outline plan - section 176A (2)	500.00	510.00	520.00
Limited Notified and Full Notified Application for Subdivision, Landuse Consent, Designations and Heritage Orders			
Limited Notification includes 1 day hearing	8800.00	8900.00	9000.00
Notification includes 1 day Hearing	10,800.00	10,900.00	11,000.00

Description	Charge 2021/2022 (\$)	Charge 2022/2023 (\$)	Charge 2023/2024 (\$)
Prehearing Meetings	Actual and reasonable costs	Actual and reasonable costs	Actual and reasonable costs
Hearing fees will generally be charged at an actual hourly charge out rate and fall under the following criteria:			
For the hearing of any application made under the RMA a charge will be made for the costs of planning staff, technical advisors, solicitors, secretariat and administration.	Actual and reasonable costs	Actual and reasonable costs	Actual and reasonable costs
Hearing by external commissioners	Actual costs to hear and application – to be charged to the applicant	Actual costs to hear and application – to be charged to the applicant	Actual costs to hear and application – to be charged to the applicant
Hearings by Councillors	Fee for each Councillor, including time spent on site visits (as measured from the hearing venue) and set by the Remuneration Authority	Fee for each Councillor, including time spent on site visits (as measured from the hearing venue) and set by the Remuneration Authority	Fee for each Councillor, including time spent on site visits (as measured from the hearing venue) and set by the Remuneration Authority
Where applicants do not give at least 48 hours written notice of a request for cancellation, withdrawal or postponement of a schedule hearing	The Council reserves the right to charge the applicant the actual costs incurred in preparing for the scheduled hearing	The Council reserves the right to charge the applicant the actual costs incurred in preparing for the scheduled hearing	The Council reserves the right to charge the applicant the actual costs incurred in preparing for the scheduled hearing
Actions related to Engineering Approvals, 223, 224 and Compliance of Conditions on Subdivision			
Post Subdivision Start-up Meeting and Preconstruction of infrastructure site meeting	Actual costs + corporate mileage	Actual costs + corporate mileage	Actual costs + corporate mileage
Section 223 Certificate Survey Plan approval - 1 - 4 Lots - set fee	380.00	390.00	400.00
Section 223 Certificate Survey Plan approval 5 - 10 Lots - set fee	430.00	440.00	450.00

Description	Charge 2021/2022 (\$)	Charge 2022/2023 (\$)	Charge 2023/2024 (\$)
Section 223 Certificate Survey Plan approval > 10 Lots - set fee plus additional charge per lot over 10 lots	630.00 + \$12 per lot over 10 lots	640.00 + \$14 per lot over 10 lots	650.00 + \$16 per lot over 10 lots
Engineering plan approvals	800.00 + Actual costs + corporate mileage	900.00 + Actual costs + corporate mileage	1,000.00 + Actual costs + corporate mileage
Clearance Checks of conditions in preparation for Section 224 Certificate	Actual costs + corporate mileage	Actual costs + corporate mileage	Actual costs + corporate mileage
Section 348 (LGA) certificate, 224(f) Certificate and Processing transferrable lots	Actual costs + corporate mileage	Actual costs + corporate mileage	Actual costs + corporate mileage
Section 224 - LOL Certificate Approval - set fee	350.00	360.00	370.00
Resign of Section 223 or 224 Certificate - set fee	350.00	360.00	370.00
Fees for the creation of all new property files for each lot created during subdivision - to be paid at Clearance stage (set fee)	90.00	95.00	100.00

Description	Charge 2021/2022 (\$)	Charge 2022/2023 (\$)	Charge 2023/2024 (\$)
Update new lots with Hazards – per lot to be paid at Clearance stage – SET FEE	175.00	180.00	185.00
241 and 243 RMA Certificates, Unit Title Certificates	480.00	490.00	500.00
Assign and supply RAPID property number at subdivision (per plate) - to be paid at clearance stage	65.00	70.00	75.00
Supply replacement RAPID property number plate	35.00	37.00	39.00
Assign Urban property number at subdivision (per number) - to be paid at clearance stage	20.00	25.00	30.00
Assign Urban/RAPID property number outside of Subdivision	Free of charge	Free of charge	Free of charge
Development Contribution assessment and administration – Local Government Act 2002			
Actual and reasonable costs for objections to Development Contributions will be payable in accordance with the Local Government Act 2002			
Establishment of DC Development Agreement	Actual and reasonable cost of administration and legal staff time	Actual and reasonable cost of administration and legal staff time	Actual and reasonable cost of administration and legal staff time

Description	Charge 2021/2022 (\$)	Charge 2022/2023 (\$)	Charge 2023/2024 (\$)
Objections to Development Contributions (actual costs for commissioner/s Council staff and other support) (deposit)	520.00	520.00	520.00
All development contributions, legal fees, clearance costs and outstanding consent fees are required to be paid prior to the release of the 224 certificate.			
Legal fees related to all types of subdivision and land use consents - Resource Management Act unless otherwise stated			
Sections 108 & 109 - Preparation and signing of any bond, covenant, legal document, encumbrance instrument or variation thereto required as a condition of consent to enable the issue of a completion certificate (set fee)	890.00	890.00	890.00
Variation of bond, covenant or consent notice (set fee)	600.00	600.00	600.00
Partial bond refunds - administration fee per site inspection - Note: partial refunds for bonds will be deducted from the bond amount	Admin Officers' hourly charge out rate	Admin Officers' hourly charge out rate	Admin Officers' hourly charge out rate
Partial bond refunds – site inspections associated with partial refunds per site inspection	Admin Officers' hourly charge out rate	Admin Officers' hourly charge out rate	Admin Officers' hourly charge out rate
Preparation of consent notice (set fee)	750.00	750.00	750.00
Preparation of minor covenants or any variations thereto (set fee)	580.00	580.00	580.00
Discharge of bond, encumbrance instrument, cancellation of consent notice or covenant - partial or full (set fee)	400.00	400.00	400.00
Surrender of consent – legal fee (set fee)	400.00	400.00	400.00
Miscellaneous legal services e.g. any certificates or other legal document prepared by the Council's legal section	Hourly charge out rate + mileage & actual cost of disbursements	Hourly charge out rate + mileage & actual cost of disbursements	Hourly charge out rate + mileage & actual cost of disbursements
Actions related to all types of subdivision and land use - Resource Management Act 1991 unless otherwise stated			
Objections requested to be considered by an Independent Hearings Commissioner - Actual Costs incurred by engaging a Commissioner	2,800.00	2,900.00	3,000.00
The Council's policy determines that it may decide on a case-by-case basis to refund any fee deposit paid if the Council upholds the objection in its entirety.			
Iwi consult charge (set fee)	60.00	65.00	70.00
Record of Title and ordering documents through Land Information New Zealand (LINZ)	50.00	55.00	60.00

Description	Charge 2021/2022 (\$)	Charge 2022/2023 (\$)	Charge 2023/2024 (\$)
Preparation of any document or certificate for the purposes of Overseas Investment Office or for any such enactments or regulations (set fee)	600.00	600.00	600.00
Every other certificate authority, approval, consent, report or service given, or inspection made by the Council under any enactment or regulation not otherwise mentioned elsewhere in this schedule where such enactment contains no provision authorising the Council to charge a fee and does not provide that the certificate, authority, approval, consent, report or service or inspection is to be given or made free of charge.	Officers' hourly charge out rate + corporate mileage	Officers' hourly charge out rate + corporate mileage	Officers' hourly charge out rate + corporate mileage
The applicant will reimburse any fees paid by the Council to commissioners, consultants, advisers, solicitors and other creditors related to any other matter connected with resource consent or certificate application	Officers' hourly charge out rate + corporate mileage	Officers' hourly charge out rate + corporate mileage	Officers' hourly charge out rate + corporate mileage
Administration fee for the processing of non-payment	Officers' hourly charge out rate + corporate mileage	Officers' hourly charge out rate + corporate mileage	Officers' hourly charge out rate + corporate mileage
Actions relating to the COVID-19 Recovery (Fast Track Consenting Act) 2020			
Fast Track Consenting Processes lodged with the Environmental Protection Authority	Recovery of actual and reasonable costs	Recovery of actual and reasonable costs	Recovery of actual and reasonable costs

Property information requests

Description	Charge 2021/2022 (\$)	Charge 2022/2023 (\$)	Charge 2023/2024 (\$)
Information and requests			
General Photocopying	Actual Costs	Actual Costs	Actual Costs
Scanning and providing disks	Actual Costs	Actual Costs	Actual Costs
Drainage plans	34.00	36.00	38.00
Building consents	34.00	36.00	38.00
Microfiche	34.00	36.00	38.00
Resource Consents	34.00	36.00	38.00
Any person wishing to view information on any files held by the Council will be charged at the Officers' hourly charge out rate for each half hour or thereafter. If a staff member is required to assist in your request there will be a charge per half hour at the Officers' hourly rate.	Officers' hourly charge out rate	Officers' hourly charge out rate	Officers' hourly charge out rate

Land Information Memoranda

Land Information Memoranda (LIM) requests for the supply of information in writing about a property including plan and resource consent details service details, requisitions and rates and any other matters within Council records.

Description	Charge 2021/2022 (\$)	Charge 2022/2023 (\$)	Charge 2023/2024 (\$)
LIM Services			
Urban/New Residential	285.00	290.00	295.00
Rural/Coastal/Pa Zone/Country Living	405.00	410.00	415.00
Commercial/industrial - Note: Includes Commercial/Industrial Buildings in the Urban/Rural Zone	575.00	580.00	585.00
Urgent LIM Services Note: Council is unable to provide Urgent LIM'S for Commercial and Industrial Properties			
Within 5 working days	130.00	135.00	140.00
Urban/New Residential	285.00 + 130.00 Urgent Fee	290.00 + 135.00 Urgent Fee	295.00 + 140.00 Urgent Fee
Rural/Coastal/Pa Zone/Country Living	405.00 + 130.00 Urgent Fee	410.00 + 135.00 Urgent Fee	415.00 + 140.00 Urgent Fee
Courier Fee	8.00	8.50	9.00
Record of Title and ordering documents through Land Information New Zealand (LINZ)	50.00	55.00	60.00

Environmental health & alcohol licensing

Environmental health

Description	Charge 2021/2022 (\$)	Charge 2022/2023 (\$)	Charge 2023/2024 (\$)
Food businesses operating under the Food Act 2014			
Application for registration of Food Control Plan (Section 56, Food Act 2014). Includes assessment of the food business, mentoring, processing the application and issuing registration.	380.00	390.00	400.00
Renewal of registration of Food Control Plan in accordance with Part 2 of Schedule 4 of the Act before the expiry of the current registration	165.00	170.00	175.00
Processing an application for a significant amendment to a Food Control Plan under section 45 of the Act	215.00	220.00	230.00
Processing notification of a significant change in circumstances to a Food Control Plan under section 51 of the Act	165.00	170.00	175.00
Processing mandatory suspension of a Food Control Plan under section 62 of the Act	165.00	170.00	175.00
Processing voluntary suspension of a Food Control Plan	165.00	170.00	175.00

under section 64 of the Act			
Description	Charge 2021/2022 (\$)	Charge 2022/2023 (\$)	Charge 2023/2024 (\$)
Application for registration of a National Programme (Section 86, Food Act 2014)	278.00	286.00	295.00
Renewal of registration of National Programme in accordance with Part 2 of Schedule 4 of the Act before the expiry of the current registration	165.00	170.00	175.00
Processing notification of a significant change in circumstances to a National Programme under section 81 of the Act	165.00	170.00	175.00
Processing mandatory suspension of a National Programme under section 90 of the Act	165.00	170.00	175.00
Processing voluntary suspension of a National Programme under section 92 of the Act	165.00	170.00	175.00
Adding additional food business to a current registration	46.00	47.00	48.00
All activities associated with verification of food control plans or national programmes – covers all activities associated with verification of food control plans or national programmes, including administration, preparation, on site verification, travel and report preparation. Applies to scheduled and unscheduled verifications. A base rate will apply and any time over 3.5 hours required will be charged on a ¼ hourly basis of this fee	606.90	619.04	631.42
Termination of verification due to failure of the operator to facilitate the verification	113.00	117.00	120.00
Monitoring and compliance activities under the Food Act 2014 including exercising any power referenced by and for the purposes expressed in Section 298 of the Act (except for Sections 302 and 303) where a sanction has been imposed by the Food Safety Officer and/or where some form of corrective action is required by the operator – at the following hourly rate.	173.40	176.90	180.40
Issue of Improvement Notice in accordance with Section 302 of the Act, including development of the notice - per notice plus hourly charge spent developing and issuing the notice after the first hour	173.40	176.90	180.40
Processing application for review of issue of improvement notice under section 303 of the Act - per application plus per hour spent processing the application after the first hour	173.40	176.90	180.40
Processing application for review of decision under section 355 of the Act	260.00	260.00	260.00

Description	Charge 2021/2022 (\$)	Charge 2022/2023 (\$)	Charge 2023/2024 (\$)
Registration of Hairdressers (Health (Hairdressers) Regulations 1980)			
Initial registration - covers costs consultation and advice, administrative costs of setting up the premises in the database and a pre-registration inspection	278.00	286.00	295.00
Renewal of registration - covers the cost of annual inspection of the premises	185.00	191.00	197.00
Registration of Camping Grounds (Health (Camping Grounds) Regulations 1985)			
Initial registration - covers costs consultation and advice, administrative costs of setting p the premises in the database and a pre-registration inspection	310.00	320.00	330.00
Renewal of registration - covers the cost of annual inspection of the premises	215.00	221.00	228.00
Registration of Offensive Trades/Stock Saleyards (Health Act 1956)			
Initial registration - covers costs consultation and advice, administrative costs of setting up the premises in the database and a pre-registration inspection	278.00	286.00	295.00
Renewal of registration - covers the cost of annual inspection of the premises	215.00	221.00	228.00
Registration of funeral directors			
Premises with mortuary – initial registration covers consultation and advice, administrative costs of setting up the premises in the database and a pre-registration inspection.	278.00	286.00	295.00
Renewal of registration – covers the cost of annual inspection of the premises	185.00	191.00	197.00
Premises with no mortuary – initial registration	95.00	98.00	101.00
Renewal of registration – covers the cost of maintaining a register of funeral directors in accordance with the Health (Burial) Regulations 1946	95.00	98.00	101.00
Noting of certificates - (Health (Registration of Premises) Regulations 1966)			
Covers the cost of altering the details in the database and on the certificate of registration after any change in the occupation of premises.	95.00	98.00	101.00
Additional inspections			
Premises which, during an inspection are found not to comply and receive written notice of work which is required to be completed within a given timeframe will be reinspected. If the required works have not been completed a further notice may be issued and an additional inspection fee charged.	301.00	307.00	313.00

Description	Charge 2021/2022 (\$)	Charge 2022/2023 (\$)	Charge 2023/2024 (\$)
Trading in public places			
Covers the cost of regulating where and under what conditions persons wishing to trade in public places may operate within the district. Operators selling articles of food for human consumption (other than fruit and vegetables grown on own property) shall also be required to be registered pursuant to the Food Act 2014. The Council will accept the current health registration of another local authority.	115.00	118.00	122.00
Gaming Machines and TAB Board Venues			
Gambling Venues Policy applications incur a minimum non-refundable deposit. Further charges may be charged should a hearing be required.	1,200.00	1,200.00	1,200.00
Applications for TAB Board Venue Consent under Council's Gambling Venues Policy incur a minimum non-refundable deposit. Further charges may be charged should a hearing be required	900.00	900.00	900.00
Excessive noise			
This covers the costs incurred in seizing, impounding, transporting and storing property seized under sections 323 or 328 of the RMA 1991.	285.00	284.00	303.00

Alcohol licensing

The Sale and Supply of Alcohol (Fees) Regulations 2013 prescribe the fees payable for applications and services under the Sale and Supply of Alcohol Act 2012. The regulations provide for application and annual fees for on, off and club licences and define a fees framework for determining the fees categories for premises using a defined cost/risk rating system. The regulations provide for Council to make a bylaw to set its own fees payable within the framework specified and therefore the specified fees are subject to change should the Council determine to make a bylaw. An amount is paid to the Alcohol Regulatory and Licensing Authority (ARLA) from the fees for on, off, club licences and managers' certificates.

Description	Charge 2021/2022 (\$)	Charge 2022/2023 (\$)	Charge 2023/2024 (\$)
Alcohol Licence Fees (Inclusive of GST)			
Fee Category Premises			
Very Low			
Total	368.00	368.00	368.00
Waikato District Council	350.75	350.75	350.75
ARLA	17.25	17.25	17.25
Low			
Total	609.50	609.50	609.50
Waikato District Council	575.00	575.00	575.00
ARLA	34.50	34.50	34.50

Description	Charge 2021/2022 (\$)	Charge 2022/2023 (\$)	Charge 2023/2024 (\$)
Medium			
Total	816.50	816.50	816.50
Waikato District Council	764.75	764.75	764.75
ARLA	51.75	51.75	51.75
High			
Total	1,023.50	1,023.50	1,023.50
Waikato District Council	937.25	937.25	937.25
ARLA	86.25	86.25	86.25
Very High			
Total	1,437.50	1,437.50	1,437.50
Waikato District Council	1,265.00	1,265.00	1,265.00
ARLA	172.50	172.50	172.50
Special licence			
Class 1 - Waikato District Council	575.00	575.00	575.00
Class 2 - Waikato District Council	207.00	207.00	207.00
Class 3 - Waikato District Council	63.25	63.25	63.25
Manager's certificate/ renewal			
Total	316.25	316.25	316.25
Waikato District Council	287.5	287.5	287.50
ARLA	28.75	28.75	28.75
Other Liquor charges			
Temporary Authority - Waikato District Council	296.70	296.70	296.70
Temporary Licence - Waikato District Council	296.70	296.70	296.70
Permanent Club Charter - Waikato District Council	632.50	632.50	632.50
Extract from Register - Waikato District Council	57.50	57.50	57.50
Note: above number of charges for licences each year is for the Application Fee. Below are the number of charges for the Annual Fee			
Fee Category Premises			
Very Low			
Total	161.00	161.00	161.00
Waikato District Council	143.75	143.75	143.75
ARLA	17.25	17.25	17.25
Low			
Total	391.00	391.00	391.00
Waikato District Council	356.50	356.50	356.50
ARLA	34.50	34.50	34.50
Medium			
Total	632.50	632.50	632.50
Waikato District Council	580.75	580.75	580.75
ARLA	51.75	51.75	51.75
High			
Total	1,035.00	1,035.00	1,035.00
Waikato District Council	948.75	948.75	948.75
ARLA	86.25	86.25	86.25

Description	Charge 2021/2022 (\$)	Charge 2022/2023 (\$)	Charge 2023/2024 (\$)
Very High			
Total	1,437.50	1,437.50	1,437.50
Waikato District Council	1,265.00	1,265.00	1,265.00
ARLA	172.50	172.50	172.50
Hazardous Activities and Industry List (HAIL)			
These supply specific information in determining if a potentially contaminating activity has occurred on a property	145.00	148.00	152.00
Costs associated with the placement of a public notice notifying of an application for a new alcohol licence.	87.00	90.00	93.00

Monitoring and enforcement

There will be a charge for every land use consent relating to the monitoring and associated administration costs of the consent.

Resource monitoring

Description	Charge 2021/2022 (\$)	Charge 2022/2023 (\$)	Charge 2023/2024 (\$)
Monitoring and enforcement			
There will be a charge for every land use consent relating to the monitoring and associated administration costs of the consent			
Monitoring requests			
Yard encroachments and minor consents – to monitor progress with giving effect to the consent and compliance with consent conditions. For new consents this is payable at issue of consent.	350.00	350.00	350.00
All other consents – to monitor progress with giving effect to the consent and compliance with consent conditions. For new consents this is payable at issue of consent	850.00	850.00	850.00
Cost per additional site inspection required due to on-going site compliance with conditions (e.g. required work not done) or where other costs are required to monitor any consent.	Officers' hourly charge out rate + corporate mileage	Officers' hourly charge out rate + corporate mileage	Officers' hourly charge out rate + corporate mileage
Designations or Heritage orders			
The requiring authority or heritage protection authority shall pay costs incurred by the Council in monitoring the conditions of notices of requirement. RMA 1991: section 36(1)(d)	Actual and reasonable costs based on Officers' hourly charge out rate + corporate mileage	Actual and reasonable costs based on Officers' hourly charge out rate + corporate mileage	Actual and reasonable costs based on Officers' hourly charge out rate + corporate mileage

Description	Charge 2021/2022 (\$)	Charge 2022/2023 (\$)	Charge 2023/2024 (\$)
Infringement fees - Resource Management (Infringement Offences) Regulations 1999 and the Litter Act 1979, section 13 GST is not applicable to these fees			
Contravention of section 9 – restrictions on the use of land section 338(1)(a) GST is not applicable to these fees	300.00	300.00	300.00
Contravention of an abatement notice – not under section 322(1)(c) and section 338(1)(c)	750.00	750.00	750.00
Failure to supply information to an enforcement officer – s.338(2)(c)	300.00	300.00	300.00
Administration fee for the administration of any non- payment (GST applicable)	Actual and reasonable costs	Actual and reasonable costs	Actual and reasonable costs
Depositing litter in or on any public place or private land without the consent of the occupier; or having deposited any litter there.	400.00	400.00	400.00
Monitoring			
The cost of staff time and expense associated with investigation, remediation (if necessary) and complaints can be recovered for significant non-compliance with the District Plan or for repeat offending where environmental impacts are considered to be more than minor.	Actual and reasonable costs based on Officers' hourly charge out rate + corporate mileage	Actual and reasonable costs based on Officers' hourly charge out rate + corporate mileage	Actual and reasonable costs based on Officers' hourly charge out rate + corporate mileage

Parking

Council staff can issue infringement notices for breaches of the Transport (Vehicle and Driver Registration and Licensing) Act 1986, the Land Transport Act 1998, the Transport Act 1962, the Traffic Regulations 1976, the Land Transport (Offences and Penalties) Regulations 1999, the Road Users Rules 2004 and the Tyres and Wheels Rules including unlicensed and unwarranted vehicles. Infringement fees for such breaches are those set out in the relevant legislation.

Description	Charge 2021/2022 (\$)	Charge 2022/2023 (\$)	Charge 2023/2024 (\$)
Parking infringement fees - second schedule of the Transport Act 1962			
Excess parking GST is not applicable to these fees			
For parking on a road in breach of the provisions of the Waikato District Council Parking, Traffic Control and Public Places Bylaw 2007, and the former Franklin District Council Traffic Control 2006, in excess of a period of time fixed by the bylaw or otherwise where the excess is:			
Up to 30 minutes	12.00	12.00	12.00
Over 30 minutes but no more than 1 hour	15.00	15.00	15.00
Over 1 hour but no more than 2 hours	21.00	21.00	21.00
Over 2 hours but no more than 4 hours	30.00	30.00	30.00

Description	Charge 2021/2022 (\$)	Charge 2022/2023 (\$)	Charge 2023/2024 (\$)
Over 4 hours but no more than 6 hours	42.00	42.00	42.00
Over 6 hours	57.00	57.00	57.00
Other parking offences GST is not applicable to these fees			
Parking on a flush median	40.00	40.00	40.00
Failed to Display a permit	40.00	40.00	40.00
No evidence of current vehicle inspection - private vehicle	200.00	200.00	200.00
Operated a unlicensed motor vehicle - parked vehicle	200.00	200.00	200.00
Inconsiderate parking	60.00	60.00	60.00
Parking in a reserved mobility space	150.00	150.00	150.00
Any other parking offence in breach of the Council's Parking Traffic Control and Public Places Bylaw 2007 and the FDC Traffic Control 2006	40.00	40.00	40.00
Other breaches (other than parking breaches) of the Council's Parking Traffic Control and Public Places Bylaw 2007 and the (former) Franklin District Council's Traffic Control Bylaw 2006	35.00	35.00	35.00
Parking charges			
General parking	Free of charge	Free of charge	Free of charge
Parking permit for designated spaces	380.00	380.00	380.00
Towage fees - Transport (Tow Fees) Notice 2004 Towage of more than 10km from other urban areas may incur an extra charge.			
Vehicle 3,500kg or less (gross) – 7am to 6pm Monday to Friday (except public holidays)	65.00	65.00	65.00
Other times	85.00	85.00	85.00
Vehicle more than 3,500kg (gross) – 7am to 6pm Monday to Friday (except public holidays)	145.00	145.00	145.00
Other times	215.00	215.00	215.00

Service Delivery

Roading

Description	Charge 2021/2022 (\$)	Charge 2022/2023 (\$)	Charge 2023/2024 (\$)
Road Safety			
Application to erect a bus shelter on a road reserve	Free of charge	Free of charge	Free of charge
Livestock crossing, moving or droving permit application	Free of charge	Free of charge	Free of charge
Permanent livestock crossing 1 st application	\$250.00	\$250.00	\$250.00

Description	Charge 2021/2022 (\$)	Charge 2022/2023 (\$)	Charge 2023/2024 (\$)
Permanent livestock crossing biannual/annual checks	\$150.00	\$150.00	\$150.00
Overweight permit - valid up to 24 months (includes shorter duration permits)	125.00	125.00	125.00
Monitoring & inspection			
New stock crossing - Installation of posts, signs & cones	1,250.00	1,250.00	1,250.00
Stock crossings - dealing with non-compliance of stock crossing permit conditions (set fee per visit)	\$150.00	\$150.00	\$150.00
Memorandum of encumbrance for stock underpass	790.00	790.00	790.00
Two-yearly structural inspection of stock underpass	176.00	176.00	176.00
Corridor Maintenance			
Corridor Access Request (CAR) - includes first inspection			
Minor Works	235.00	235.00	235.00
Projects	380.00	380.00	380.00
Events	See road closure section below	See road closure section below	See road closure section below
Second and subsequent inspections	192.00	192.00	192.00
Penalty for non-notification	854.00	854.00	854.00
Vehicle entranceways			
Application - includes inspection plus mileage cost	300.00	300.00	300.00
Network development and maintenance			
Temporary road closure permit application			
Road closures for motor sports events.	250.00	250.00	250.00
Road closures for sport and other non-community events	125.00	125.00	125.00
Road closures for community events	Free of charge	Free of charge	Free of charge
Street/footpath damage	Actual cost	Actual cost	Actual cost
Road Naming Process Single site includes sign	500.00	500.00	500.00
Road Naming Process for ROW or PVT road Single site includes sign	500.00	500.00	500.00
Road Naming up to 5 streets	800.00	800.00	800.00
Road Naming 5 streets and over	1200.00	1200.00	1200.00
Motor rallies			
Bond - sealed roads (per road - maximum 10,000)	1,000.00	1,000.00	1,000.00
Bond - unsealed roads (per km - maximum 45,000)	5000.00	5000.00	5000.00
Repair to road and structures	Actual cost	Actual cost	Actual cost

Description	Charge 2021/2022 (\$)	Charge 2022/2023 (\$)	Charge 2023/2024 (\$)
Unformed (paper) roads			
Requests to initiate road stopping process. All costs including purchase of land at market value to be met by the applicant. A non-refundable deposit is required to initiate the process.	5,000.00	5,000.00	5,000.00
Temporary fences on formed roads			
Application	Actual cost	Actual cost	Actual cost
First inspection	Actual cost	Actual cost	Actual cost
More than one inspection	182.00	182.00	182.00
Road reserve			
Utility installation	\$1000 minimum - As negotiated	\$1000 minimum - As negotiated	\$1000 minimum - As negotiated

Waste minimisation and refuse

Description	Charge 2021/2022 (\$)	Charge 2022/2023 (\$)	Charge 2023/2024 (\$)
Recycling bins and crates			
Tuakau wheelie bin replacement	55.00	55.00	55.00
Tuakau wheelie bin delivery	15.00	15.00	15.00
Replacement/additional recycling crates	20.00	22.00	22.00
Refuse prepaid stickers and tags			
Wheelie bin tag	3.00	3.00	3.00
Bag sticker	1.50	1.50	1.50
Roll of 100 wheelie bin tags	287.50	287.50	287.50
Roll of 200 bag stickers	287.50	287.50	287.50
Interim charge Any property that receives a refuse or recycling service will be required to pay a charge to reflect actual period of use.			
July	207.00	210.00	213.00
August	188.00	191.00	194.00
September	169.00	172.00	174.00
October	151.00	153.00	155.00
November	132.00	134.00	135.00
December	113.00	114.00	116.00
January	94.00	95.00	97.00
February	75.00	76.00	77.00
March	56.00	57.00	58.00
April	38.00	38.00	39.00
May	19.00	19.00	19.00

Water supply

Reticulation

Connection fees

A connection fee applies to all water supply schemes where work is required to connect the property to a Council service. All connections must be installed in accordance with the Regional Infrastructure Technical Specification.

The term 'at cost' means the property owner or developer is liable for the total cost of constructing the connection to the Council main and is also responsible for the physical work in providing the connection.

All connections must be referred to the Council for approval to connect. Non-standard type connections such as industrial and commercial should be referred to the Council for an estimate of cost. All fees are for standard residential urban or rural water supply connections as detailed in the Regional Infrastructure Technical Specification.

A backflow preventer is mandatory for all new connections and is included in the cost of the connection. Non-standard and commercial connections are charged at cost.

Additional independent dwelling units may require separate water connections, and appropriate connection costs and development contributions will be incurred. For more detail refer to the Council's Development Contributions Policy.

Disconnection fees

When a house is demolished or removed from a site, Council staff are required to disconnect the water supply at the Council watermain. The costs of disconnection and final water meter reading, if required, will be charged.

Rural consumers may at any time wish to disconnect from a reticulated water scheme. A fee is charged to recover the costs of disconnecting the supply and physically removing the connection. The ownership of removed materials remains with the Council. Normal connection fees will apply should the property owner wish to reconnect to the water supply scheme later.

Final water meter reading

A property owner or agent can request a final meter reading to be carried out, the Council will charge a one-off fee for this request. A minimum of 10 working days' notice is required when making the request.

Water drawn from fire hydrants

Currently registered tanker water suppliers are permitted to draw water from the Council fire hydrant or water tanker filling station, on payment of an annual fee and registration completed with Council for hydrant use or in the case of the tanker filling station registration with Watercare. These suppliers will be charged on the amount of water drawn from the hydrant. Only Waikato District council branded blue-coloured metered hydrant standpipes should be used to draw water from hydrants. In Pokeno and Tuakau, water can only be drawn from the water tanker filling station and the use of standpipes and hydrant is prohibited in these areas.

Description	Charge 2021/2022 (\$)	Charge 2022/2023 (\$)	Charge 2023/2024 (\$)
Water connection & disconnection			
20mm urban residential/rural metered	\$1,601.05	\$1,641.08	\$1,682.10
20mm urban residential/rural metered State Highways	\$2,881.28	\$2,953.31	\$3,027.14
Above 20mm and commercial (in all areas all costs are borne by the property owner and water systems are installed by the property owner's contractors to the Councils standards)	At owner cost	At owner cost	At owner cost
Disconnection from water supply – rural reticulated schemes only	\$247.03	\$253.20	\$259.53
Disconnection from water supply upon removal or demolition of a building	\$155.80	\$159.70	\$163.69
Backflow Preventor Testing			
Testing Backflow Preventor 20 MM	\$74.80	\$82.28	90.51
Repair Backflow Preventor 20 MM	\$144.00	172.80	207.36
Above 20mm and commercial (in all areas all costs and management are borne by the property owner/contractors, this includes repairs and should be done to the Councils standards)	At owner cost	At owner cost	At owner cost
Capital Contribution			
Te Ohaaki (Capital contribution additional to boundary connection costs)	20,859.00	20,859.00	20,859.00
Water meter reading			
Final or special water meter reading – minimum 10 working days' notice required	109.00	111.73	114.52
Water drawn from fire hydrants or tanker filling stations			
Annual permit to draw water from fire hydrants – mandatory	93.28	95.61	98.00
Charge by kilo litre (m3) by permit holders only	3.41	3.50	3.59
Flow restrictor			
Temporary removal and reinstallation	156.83	160.75	164.76
After hours removal – outside the hours of 8am to 4.30pm Monday to Friday	313.65	321.49	329.53

Water by meter

The Council has set a targeted rate for water according to the quantity of water consumed by any person receiving the same as measured or controlled by meter.

The district-wide targeted rate has been set across all water supply schemes on a per cubic metre basis.

Description	Charge 2021/2022 (\$)	Charge 2022/2023 (\$)	Charge 2023/2024 (\$)
District wide	2.10	2.18	2.27

Wastewater

Reticulation

Connection fees

The term 'at cost' means the property owner or developer is liable for the total cost of constructing the connection to the Council main and is also responsible for the physical work in providing the connection. It is expected that the client's contractor will complete the connection to the service at the time that site works are carried out and will charge the client directly. The work must be done to the Council's standards, as specified in the Regional Infrastructure Technical Specification and will be inspected as part of the subdivision or building consent inspection. Additional connections may require development contributions or capital contribution fee

Disconnection fees

When a building is demolished or removed from a serviced site then a disconnection fee shall be payable to the Council for the existing wastewater connection to be capped and the utilities information recorded on the Council's 'as-built' plans.

Description	Charge 2021/2022 (\$)	Charge 2022/2023 (\$)	Charge 2023/2024 (\$)
Connection fee			
In all areas all costs are borne by the property owner and wastewater systems are installed by the property owner's contractors to the Council's standards	At cost	At cost	At cost
Capital Contribution (capital contribution additional to boundary connection costs)			
Rangiriri – for scheme installed in 2008	4,616.00	4,616.00	4,616.00
Taupiri – for scheme installed in 2007	4,154.00	4,154.00	4,154.00
Meremere	1,396.00	1,396.00	1,396.00
Pokeno	33,420.00	33,420.00	33,420.00
Tauwhare Pa	8,330.00	8,330.00	8,330.00
Te Ohaki Road	3,440.00	3,440.00	3,440.00
Whaanga Coast	39,537.00	39,537.00	39,537.00
Disconnection fee			
House removal or demolition	365.93	375.07	384.45
Interim Charge			
Any property that connects to the reticulated wastewater network will be required to pay a charge to reflect actual period of use.			
July	530.00	578.00	629.00
August	482.00	525.00	572.00
September	434.00	473.00	515.00
October	386.00	420.00	457.00
November	337.00	368.00	400.00
December	289.00	315.00	343.00

Description	Charge 2021/2022 (\$)	Charge 2022/2023 (\$)	Charge 2023/2024 (\$)
January	241.00	263.00	286.00
February	193.00	210.00	229.00
March	145.00	158.00	172.00
April	96.00	105.00	114.00
May	48.00	53.00	57.00

Disposal

Description	Charge 2021/2022 (\$)	Charge 2022/2023 (\$)	Charge 2023/2024 (\$)
Individual Trade Waste Agreement			
Wastewater disposal charges in respect of commercial organisations that require substantial quantities of discharge into the wastewater reticulation system will be determined by the Council on a case-by-case basis	Price on application	Price on application	Price on application

Trade waste

Any non-domestic users that discharge into the Wastewater reticulation system will need to obtain a trade waste consent from the Council and may be charged a fair share of the costs. Any 'permitted' and 'conditional' consents relate to the types of trade waste that these businesses produce.

Description	Charge 2021/2022 (\$)	Charge 2022/2023 (\$)	Charge 2023/2024 (\$)
Disposal of septic tank cleanings			
Huntly wastewater septage facility disposal volume \$ per m3	75.85	77.75	79.69
Application Fees			
Permitted/Controlled Discharge (including final inspection)	214.25	219.60	225.09
Conditional Consent (covering 5 hours work including final inspection)	397.26	407.19	417.37
Hourly rate for applications	112.87	115.69	118.59
Temporary Discharge (including final inspection)	214.25	219.60	225.09
Renewal Fee for Trade Waste Consents	105.21	107.84	110.53
Variation/Change of Details Request	56.99	58.41	59.88
Site Inspection Fees			
Permitted/Controlled Discharge - final inspection (approval to discharge) - additional inspection	151.23	155.01	158.88
Conditional Consent - final inspection (approval to discharge) - additional inspection	239.45	245.44	251.57
Temporary discharge - final inspection (approval to discharge) - additional inspection	239.45	245.44	251.57
Site Inspection - Non-compliance	239.45	245.44	251.57

Description	Charge 2021/2022 (\$)	Charge 2022/2023 (\$)	Charge 2023/2024 (\$)
Annual Charges			
Permitted/controlled discharge	214.25	219.60	225.09
Conditional discharge - Risk Class 3	1676.15	1718.06	1761.01
Conditional discharge - Risk Class 2	957.80	981.75	1006.29
Temporary discharge	214.25	219.60	225.09
Discharges to the Tuakau treatment plant	Refer to Watercare	Refer to Watercare	Refer to Watercare
Quantity charge rates for conditional discharge			
Tuakau and Pokeno			
Daily flow volume - \$ per m3	0.87	0.89	0.92
Suspended solids treatment \$ per kg	1.63	1.67	1.71
Total kjeldahl nitrogen treatment \$ per kg	8.78	9.00	9.23
Chemical oxygen demand (COD) \$ per kg	0.73	0.75	0.76
All other areas			
Daily flow volume \$ per m3	1.31	1.34	1.38
Suspend solids treatment \$ per kg	0.88	0.90	0.93
Biochemical oxygen demand treatment \$ per kg	1.05	1.07	1.10
Total phosphorus \$ per kg	6.22	6.38	6.54
Total kjeldahl nitrogen treatment \$ per kg	1.00	1.03	1.06

Request for official or personal information

The Local Government Official Information and Meetings Act 1987 (LGOIMA) requires the Council to make available certain public or personal information which it holds.

The Act also makes provision for the Council to make a charge for the information supplied but this charge must be reasonable and is for the cost of labour and materials involved in making the information available. If the request expresses urgency the Council may have to use additional resources to gather the information promptly and the Act permits the Council to charge for these extra resources.

If the charges to gather the information requested are likely to be substantial, the Council will advise the applicant of the likely charges before it commences processing the request and will give the applicant the opportunity to decide whether to proceed with the request. In such cases the Council may also require that the whole or part of any charge be paid in advance before commencing to process the request.

Charges are made by the Council on the following basis.

1. Any request by a person wishing to view information on any files held by Council and requires the presence of an officer during the viewing will incur a charge at the Officers' hourly rate for the first half hour and the Officers' hourly rate for each half hour thereafter.
2. The first half hour spent in processing the LGOIMA application will be free of charge but a charge of \$38.00 will be made for each additional half hour or part thereof.
3. All other charges incurred will be at actual cost involved. The cost includes:
 - producing a document using a computer or other like equipment.
 - reproducing a film, video, or audio recording.
 - arranging for the applicant to hear or view an audio or visual recording.
 - providing a copy of any map, plan, or other document larger than A4 size.

4. If the time taken to process the information and/or the number of copies supplied is only a small margin over the 'free' allowance, the Council may use its discretion as to whether any charge should be made.
5. Where repeated requests are made by the same applicant in respect of a common subject the Council will aggregate these requests for charging purposes. This means that the second and subsequent requests will not be subject to half an hour of free time and 20 free standard A4 photocopies.
6. The Council is not permitted to charge for:
 - locating and retrieving information which is not where it ought to be.
 - time spent deciding whether access should be allowed, and in what form.
7. A deposit will be required where the charge is likely to exceed \$90.00 or where some assurance of payment is required to avoid waste of resources.
8. A record will be kept of any costs incurred. Wherever a liability to pay is incurred the applicant will be notified of the method of calculating the charge and this notification placed on the file.

'Personal' information does not include rating records, resource consents, building consent applications, or any information pertaining to property, which is public information.

Council Staff Charge out rates

Position title	Rates 2021/2022 (\$)	Rates 2022/2023 (\$)	Rates 2023/2024 (\$)
SERVICE DELIVERY – WATERS/ SOLID WASTE			
Waters Contract Relationship Manager	206.00	211.00	216.00
Waste Minimisation & Resource Recovery Officer	152.00	157.00	162.00
Engineer, Waters	164.00	169.00	174.00
SERVICE DELIVERY - ROADING			
Roading Manager	220.00	225.00	230.00
Programme Delivery Team Manager	196.00	201.00	206.00
Development Coordinator, Roothing Asset Management	148.00	153.00	158.00
Senior Design Engineer	190.00	195.00	200.00
Contracts Team Leader, Programme Delivery	187.00	192.00	197.00
Asset Management Team Leader, Roading	195.00	200.00	205.00
Road Safety Engineer	170.00	175.00	180.00
Road Asset Engineer	181.00	186.00	191.00
Project Delivery Team Leader	195.00	200.00	205.00
Asset Engineer, Roading	170.00	175.00	180.00
Design Engineer	162.00	167.00	172.00
Roothing Corridor Engineer	148.00	153.00	158.00
Contract Engineer	164.00	169.00	174.00
Project Manager, Programme Delivery	187.00	192.00	197.00
Project Coordinator, Programme Delivery	149.00	154.00	159.00
Networks Controls Corridor Engineer	173.00	178.00	183.00
Surveyor	118.00	123.00	128.00

Position title	Rates 2021/2022 (\$)	Rates 2022/2023 (\$)	Rates 2023/2024 (\$)
SERVICE DELIVERY - PARKS AND FACILITIES			
Community Assets Manager	225.00	230.00	235.00
Asset Management Team Leader, Parks & Facilities	170.00	175.00	180.00
Facilities Asset Engineer, Parks & Facilities	170.00	175.00	180.00
Open Spaces Operations Team Leader	165.00	170.00	175.00
Ecological Planner	160.00	165.00	170.00
Reserves Planner	155.00	160.00	165.00
Maintenance and Contracts Officer	125.00	130.00	135.00
Arborist	125.00	130.00	135.00
Community Venues and Events Team Leader	141.00	146.00	151.00
Ecological Planner	190.00	195.00	200.00
Community Connections Manager	200.00	205.00	210.00
CUSTOMER SUPPORT			
Animal Control			
Animal Control Team Leader	175.00	180.00	175.00
Senior Animal Control Officer	150.00	155.00	160.00
Animal Control Officer	115.00	120.00	125.00
Education and engagement Officer	115.00	120.00	125.00
Pound Keeper	85.00	90.00	95.00
Building Quality			
Building Quality Manager	190.00	195.00	200.00
Planning & Engineering Officer – Senior	170.00	175.00	180.00
Building Inspectors Team Leader	155.00	160.00	165.00
Senior Building Inspector	150.00	155.00	160.00
Building Inspector	140.00	145.00	150.00
Building Review Officer	140.00	145.00	150.00

Position title	Rates 2021/2022 (\$)	Rates 2022/2023 (\$)	Rates 2023/2024 (\$)
Planning and Engineering Officer	130.00	135.00	140.00
Building administration team leader	123.00	128.00	133.00
Building Administrator	115.00	120.00	125.00
Consents			
Consents Manager	220.00	225.00	230.00
Consents Team Leader	200.00	205.00	210.00
Development Engineer Team Leader	200.00	205.00	210.00
Principal Planner	200.00	205.00	210.00
Principal Land Development Engineer	200.00	205.00	210.00
Senior Planner	185.00	190.00	195.00
Senior Land Development Engineer	185.00	190.00	195.00
Intermediate Land Development Engineer	170.00	175.00	180.00
Intermediate Planner	170.00	175.00	180.00
Planner	160.00	165.00	170.00
Land Development Engineer	160.00	165.00	170.00
Consents Administration Team Leader	135.00	140.00	145.00
Senior Consents Administrator	125.00	130.00	135.00
Consents Administrator	115.00	120.00	125.00
LIM Officer	115.00	120.00	125.00
Property Information Officer	115.00	120.00	125.00
Customer Delivery			
Customer Delivery Manager	185.00	190.00	195.00
Customer Delivery Team Leader	135.00	140.00	145.00
Customer Delivery Officer	95.00	100.00	105.00
Community Safety			
Community Safety Manager	217.00	222.00	227.00
Community Safety Support Team Leader	135.00	140.00	145.00
Community Safety Support Officer	110.00	115.00	120.00

Position title	Rates 2021/2022 (\$)	Rates 2022/2023 (\$)	Rates 2023/2024 (\$)
Environmental Health			
Environmental Health Team Leader	175.00	180.00	185.00
Environmental Health Officer	150.00	155.00	160.00
Senior Environmental Health Officer	160.00	164.00	169.00
Contaminated Land Specialist	170.00	175.00	180.00
Monitoring			
Monitoring Team Leader	175.00	180.00	185.00
Investigator	175.00	180.00	185.00
Monitoring Officer	140.00	145.00	150.00
Compliance Officer	115.00	120.00	125.00
Parking Officer	115.00	120.00	125.00
COMMUNITY GROWTH			
Resource Management Policy			
Kaiwhakamaahere	158.00	163.00	168.00
District Plan Administrator	127.00	132.00	137.00
Planning Technician	122.00	127.00	132.00
Policy Planner	156.00	161.00	166.00
Project Team Leader RM Policy	206.00	211.00	216.00
Resource Management Policy Manager	223.00	228.00	233.00
Resource Management Policy Team Leader	216.00	221.00	226.00
Senior Policy Planner	196.00	201.00	206.00
Principal policy Planner	206.00	211.00	216.00
Senior Project Coordinator-District Plan	137.00	142.00	147.00
Strategic Planning			
Strategic Planner	141.00	146.00	151.00
Senior Environmental Planner	172.00	177.00	182.00
Senior Planner Community Development	184.00	189.00	194.00
Strategic Planning Team Leader	205.00	210.00	215.00

Position title	Rates 2021/2022 (\$)	Rates 2022/2023 (\$)	Rates 2023/2024 (\$)
Economic and Community Development			
Community Development Advisor	126.00	131.00	136.00
Youth Engagement Advisor	147.00	152.00	157.00
Community & Economic Development Advisor	153.00	158.00	163.00
Economic & Community Development Manager	229.00	234.00	239.00
EXECUTIVE			
Legal			
Legal Assistant	131.00	136.00	141.00
Solicitor	170.00	175.00	180.00
Senior Solicitor	204.00	209.00	214.00
Legal Counsel	242.00	247.00	252.00
Chief Executive			
Iwi & Community Partnership Advisor	114.00	119.00	124.00
Executive Assistant to the Mayor	123.00	128.00	133.00
Executive Assistant to Chief Executive	129.00	134.00	139.00
Iwi and Community Partnerships Manager	225.00	230.00	235.00
Chief Executive	467.00	472.00	477.00
Chief Financial Officer	318.00	323.00	328.00
General Manager	365.00	370.00	375.00
Chief Information Officer	353.00	358.00	363.00
Special Infrastructure Projects Manager	395.00	400.00	405.00
Northern Infrastructure Programme Manager	220.00	225.00	230.00
People and Capability Manager	268.00	273.00	278.00
Communications, Marketing and Engagement Manager	259.00	264.00	269.00
Zero Harm Manager	214.00	219.00	224.00
Executive Assistant	129.00	134.00	139.00

Mileage charge out rates

Mileage rates will be charged in accordance with the prevailing Inland revenue Department mileage rates at the time of invoice.